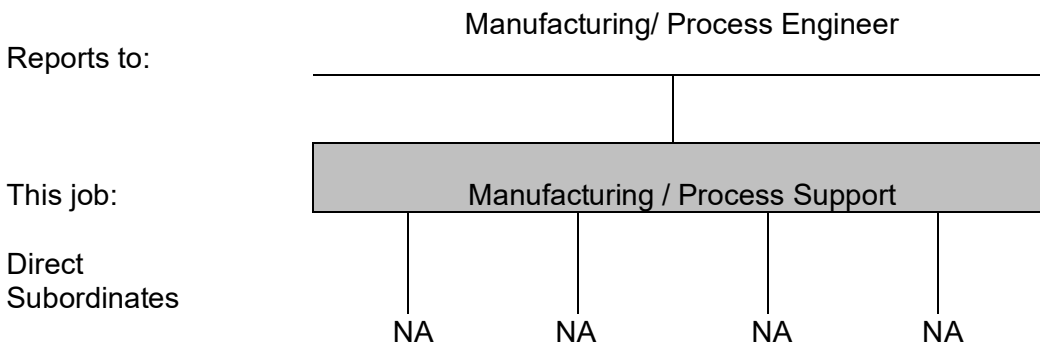




Manufacturing / Process Support Job Description

1 Organisation Structure



2 Job Profile and Person Specification

Qualifications: NA

Special Skills: Good understanding of the BTS manufacturing process, Ability to operate Salvagnini S4, Trumpf punches and Trubend Center 7030, Flexibility to work where needed, Knowledge of machine's capabilities and limits, Engineering drawings, Knowledge of punch and press tooling.

Experience: Previous Fabrication manufacturing experience, Trumpf's (Punch), Salvagnini S4 and good knowledge of TPM's and machine breakdown procedures. Press brake knowledge is preferable but not essential.

3 Contacts

Internal: Leadership Team, Commercial, Team Leaders, Operators, Engineering and Maintenance

External: Suppliers.

Job Objective

3

To support the Engineering and Production departments by providing knowledge and commitment to the manufacturing process . Programming or operating machinery to help hit Production and Engineering targets daily. Ensuring TPM schedule's are completed correctly, machine downtime due to mechanical problems is as infrequent as possible. To ensure products are being produced through the factory in the most efficient way possible.

5 Main Duties and Responsibilities

- 5.1 Support the Engineering department by programming machine's when required.
 - 5.2 Operate machines to aid the production department when required.
 - 5.3 Ensure all machine spares are available when required & liaise with external parties to ensure maximum machine uptime.
 - 5.4 Ensure that production is carried out as efficiently as possible throughout the factory.
 - 5.5 Oversee & assess new & existing processes & workflows.
 - 5.6 Ensure all TPM schedules are completed and amended when required. If required perform or oversee maintenance tasks.
 - 5.7 Support all improvement activity when required.
 - 5.8 Carry out 1st & 2nd line fault finding to ensure facilities operate at maximum output
- Assisting with the development of new safe systems of work and ensuring that these are followed.
 - Ensuring the integrity of machine guarding and safety control devices. Ensuring that all control measures are being used in accordance with work instructions and manufacturer's instructions.
 - Investigating and reporting accidents and dangerous occurrences.
 - Ensuring that employees wear personnel protective equipment (PPE) where required by specific safety procedures or mandatory workplace signage.
 - Carrying out and recording risk assessments for those activities performed within your department.
 - Maintaining a safe working environment.

This job description specifies only the main duties and responsibilities of this role and as such you will occasionally be asked to carry out tasks which are not specified. In this instance you will be expected to co-operate where such changes are reasonable and within your capabilities.

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